



# KANE COUNTY

LENERT, Ford, Allan, Gillam, Martin, Scheflow, Smith

## HUMAN SERVICES COMMITTEE

FRIDAY, NOVEMBER 16, 2018

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County Board Room

Agenda

9:00 AM

Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134

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1. **Call to Order**
2. **Approval of Minutes: October 12, 2018**
3. **Public Comment**
4. **Monthly Financial Reports**
  - A. October Monthly Reports (attached)
5. **Veteran's Assistance Commission**
  - A. Veterans Assistance Commission Monthly Report (attached)
6. **Department of Human Resource Management**
  - A. Monthly Applicant and Staffing Report (attached)
  - B. Monthly IPBC Funding (attached)
  - C. Monthly MERP Enrollment (attached)
  - D. Training Reports and Upcoming Webinars (attached)
7. **Compliance**
8. **Old Business**
  - A. Discussion: County Board/Committee Member Meetings Guideline
9. **New Business**
  - A. **Resolution:** Authorizing Insurance Broker Service Fee Agreement and Privacy Practices Disclosure Notice
  - B. **Resolution:** Approving the Kane County Per Diem Rates Effective January 1, 2019
  - C. **Resolution:** Restating Activities Related to Employee Wellness Program
10. **Reports Placed On File**
11. **Executive Session (if needed)**
12. **Adjournment**

**Human Services Committee Revenue Report - Summary  
Through October 31, 2018 (91.7% YTD)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	Total % Received
<b>120 Human Resource Management</b>		\$ 4,000	\$ 1,965	49.11%
246 Employee Events Fund		\$ 4,000	\$ 1,965	49.11%
<b>660 Veterans' Commission</b>	\$ 48,396	\$ 331,071	\$ 310,419	93.76%
380 Veterans' Commission	\$ 48,396	\$ 331,071	\$ 310,419	93.76%
<b>Grand Total</b>	\$ 48,396	\$ 335,071	\$ 312,384	93.23%

**Human Services Committee Expenditure Report - Summary  
Through October 31, 2018 (91.7% YTD, 92.31% Payroll)**

	<b>Current Month Transactions</b>	<b>Total Amended Budget</b>	<b>YTD Actual Transactions</b>	<b>YTD Encumbrances</b>	<b>Total % Used</b>
<b>120 Human Resource Management</b>	<b>\$ 240,321</b>	<b>\$ 2,413,012</b>	<b>\$ 2,528,388</b>	<b>\$ 4,004</b>	<b>104.95%</b>
001 General Fund	\$ 23,639	\$ 354,440	\$ 288,193	\$ 207	81.37%
010 Insurance Liability	\$ 216,681	\$ 2,054,572	\$ 2,238,758	\$ 3,798	109.15%
246 Employee Events Fund		\$ 4,000	\$ 1,436	\$ -	35.91%
<b>660 Veterans' Commission</b>	<b>\$ 22,828</b>	<b>\$ 331,071</b>	<b>\$ 272,157</b>	<b>\$ 1,024</b>	<b>82.51%</b>
380 Veterans' Commission	\$ 22,828	\$ 331,071	\$ 272,157	\$ 1,024	82.51%
<b>Grand Total</b>	<b>\$ 263,149</b>	<b>\$ 2,744,083</b>	<b>\$ 2,800,545</b>	<b>\$ 5,028</b>	<b>102.24%</b>

**Human Services Committee Expenditure Report - Detail  
Through October 31, 2018 (91.7% YTD, 92.31% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Transactions	YTD Encumbrances	Total % Used
<b>120 Human Resource Management</b>	<b>\$ 240,321</b>	<b>\$ 2,413,012</b>	<b>\$ 2,528,388</b>	<b>\$ 4,004</b>	<b>104.95%</b>
<b>001 General Fund</b>	<b>\$ 23,639</b>	<b>\$ 354,440</b>	<b>\$ 288,193</b>	<b>\$ 207</b>	<b>81.37%</b>
Personnel Services- Salaries & Wages	\$ 15,482	\$ 256,165	\$ 196,542	\$ -	76.72%
Personnel Services- Employee Benefits	\$ 4,457	\$ 60,980	\$ 40,256	\$ -	66.01%
Commodities	\$ 347	\$ 5,200	\$ 5,978	\$ 207	118.93%
Contractual Services	\$ 3,353	\$ 32,095	\$ 45,418	\$ -	141.51%
<b>010 Insurance Liability</b>	<b>\$ 216,681</b>	<b>\$ 2,054,572</b>	<b>\$ 2,238,758</b>	<b>\$ 3,798</b>	<b>109.15%</b>
Personnel Services- Salaries & Wages	\$ 10,287	\$ 134,096	\$ 123,447	\$ -	92.06%
Personnel Services- Employee Benefits	\$ 3,185	\$ 40,993	\$ 36,818	\$ -	89.82%
Commodities	\$ -	\$ -	\$ 242	\$ 0	0.00%
Contractual Services	\$ 203,209	\$ 1,879,483	\$ 2,078,251	\$ 3,798	110.78%
<b>246 Employee Events Fund</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 1,436</b>	<b>\$ -</b>	<b>35.91%</b>
Commodities	\$ -	\$ 1,000	\$ 1,436	\$ -	143.64%
Contractual Services	\$ -	\$ 3,000	\$ -	\$ -	0.00%
<b>660 Veterans' Commission</b>	<b>\$ 22,828</b>	<b>\$ 331,071</b>	<b>\$ 272,157</b>	<b>\$ 1,024</b>	<b>82.51%</b>
<b>380 Veterans' Commission</b>	<b>\$ 22,828</b>	<b>\$ 331,071</b>	<b>\$ 272,157</b>	<b>\$ 1,024</b>	<b>82.51%</b>
Personnel Services- Salaries & Wages	\$ 14,130	\$ 193,196	\$ 172,386	\$ -	89.23%
Personnel Services- Employee Benefits	\$ 6,757	\$ 95,607	\$ 78,007	\$ -	81.59%
Commodities	\$ 830	\$ 1,956	\$ 1,589	\$ 1,024	133.60%
Contractual Services	\$ 1,112	\$ 40,312	\$ 20,176	\$ -	50.05%
<b>Grand Total</b>	<b>\$ 263,149</b>	<b>\$ 2,744,083</b>	<b>\$ 2,800,545</b>	<b>\$ 5,028</b>	<b>102.24%</b>



# Human Services Accounts Payable by GL Distribution

Payment Date Range 10/01/18 - 10/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 001 - General Fund</b>											
Department <b>120 - Human Resource Management</b>											
Sub-Department <b>120 - Human Resource Management</b>											
Account <b>53100 - Conferences and Meetings</b>											
4697 - Patricia A Clark	09102018 PEV	IL Statewide Payroll Conference 2 days 8/16/18-8/17/18	Paid by EFT # 48963		09/10/2018	09/18/2018	09/18/2018		10/01/2018	332.05	
									Account <b>53100 - Conferences and Meetings</b> Totals	Invoice Transactions 1	<u>\$332.05</u>
Account <b>55000 - Miscellaneous Contractual Exp</b>											
8437 - Phoenix Staffing & Management Systems	24350	Temp Services - McGary 9/9/18	Paid by EFT # 49084		09/09/2018	09/18/2018	09/18/2018		10/01/2018	684.16	
8437 - Phoenix Staffing & Management Systems	24359	Temp Services - McGary 9/16/2018	Paid by EFT # 49286		09/16/2018	10/01/2018	10/01/2018		10/15/2018	748.30	
8437 - Phoenix Staffing & Management Systems	24369	Temp Services - McGary 9/23/18	Paid by EFT # 49286		09/23/2018	10/01/2018	10/01/2018		10/15/2018	748.30	
8437 - Phoenix Staffing & Management Systems	24379	Temp Services - McGary 9/30/18	Paid by EFT # 49286		10/01/2018	10/01/2018	10/01/2018		10/15/2018	748.30	
1299 - Kane County Regional Office of Education	10207	Fingerprinting - September 2018	Paid by EFT # 49486		09/30/2018	10/18/2018	10/18/2018		10/29/2018	360.00	
8437 - Phoenix Staffing & Management Systems	24391	Temp Services - McGary 10/7/18	Paid by EFT # 49535		10/07/2018	10/18/2018	10/18/2018		10/29/2018	748.30	
									Account <b>55000 - Miscellaneous Contractual Exp</b> Totals	Invoice Transactions 6	<u>\$4,037.36</u>
Account <b>60000 - Office Supplies</b>											
3578 - Warehouse Direct Office Products	4030896-0	Note, HLND & Stamp	Paid by EFT # 49134		09/13/2018	09/18/2018	09/18/2018		10/01/2018	16.99	
1024 - Ready Refresh by Nestle (Ice Mountain)	1818106207791	Water Delivery 9/4/18	Paid by EFT # 49295		09/24/2018	10/04/2018	10/04/2018		10/15/2018	17.22	
3578 - Warehouse Direct Office Products	4044569-0	Folder 2 PKT LEATHERET, RD	Paid by EFT # 49348		09/25/2018	10/01/2018	10/01/2018		10/15/2018	36.58	
3578 - Warehouse Direct Office Products	4054710-0	HR Supplies, Tab, Post-IT 1Pk and Hanging Folders 1 box	Paid by EFT # 49348		10/04/2018	10/01/2018	10/01/2018		10/15/2018	19.94	
3578 - Warehouse Direct Office Products	4061921-0	Mouse, corded	Paid by EFT # 49590		10/10/2018	10/18/2018	10/18/2018		10/29/2018	29.99	
									Account <b>60000 - Office Supplies</b> Totals	Invoice Transactions 5	<u>\$120.72</u>
Account <b>60010 - Operating Supplies</b>											
1464 - Alphagraphics (#344)	96777	Open Enrollment Pop Up with Stand	Paid by Check # 363763		09/26/2018	10/01/2018	10/01/2018		10/15/2018	243.75	
									Account <b>60010 - Operating Supplies</b> Totals	Invoice Transactions 1	<u>\$243.75</u>
									Sub-Department <b>120 - Human Resource Management</b> Totals	Invoice Transactions 13	<u>\$4,733.88</u>
									Department <b>120 - Human Resource Management</b> Totals	Invoice Transactions 13	<u>\$4,733.88</u>
									Fund <b>001 - General Fund</b> Totals	Invoice Transactions 13	<u>\$4,733.88</u>



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Payment Date Range 10/01/18 - 10/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 010 - Insurance Liability</b>											
Department <b>120 - Human Resource Management</b>											
Sub-Department <b>130 - Insurance Liability- HRM</b>											
Account <b>50000 - Project Administration Services</b>											
8258 - CCMSI	114444-IN	Claims & Administration Fee July 2018	Paid by EFT # 49399		07/31/2018	10/18/2018	10/18/2018		10/29/2018	5,884.17	
8258 - CCMSI	116206-IN	Claims & Administration Fee September 2018	Paid by EFT # 49399		09/30/2018	10/18/2018	10/18/2018		10/29/2018	5,884.17	
8258 - CCMSI	116205-IN	Claims & Administration Fee August 2018	Paid by EFT # 49399		09/30/2018	10/18/2018	10/18/2018		10/29/2018	5,884.17	
									Account <b>50000 - Project Administration Services</b> Totals	Invoice Transactions 3	<u>\$17,652.51</u>
Account <b>53000 - Liability Insurance</b>											
1654 - Northern Contracting, Inc.	7334	Guardrail Repair @ McGough Rd 10N634	Paid by EFT # 49071		08/24/2018	09/18/2018	09/18/2018		10/01/2018	1,243.00	
1654 - Northern Contracting, Inc.	7333	Guardrail Repair @ Hughes Rd. E. of Oakwood	Paid by EFT # 49071		08/24/2018	09/18/2018	09/18/2018		10/01/2018	2,548.25	
10407 - Physicians Immediate Care North Chicago, LLC	4054040 - HRM	Hep B Vaccines	Paid by EFT # 49085		09/05/2018	09/18/2018	09/18/2018		10/01/2018	452.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	84539	Notary - Fakroddin	Paid by EFT # 49141		09/18/2018	09/21/2018	09/21/2018		10/01/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	84540	Notary - Cyzen	Paid by EFT # 49141		09/18/2018	09/21/2018	09/21/2018		10/01/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	84546	Notary - Gengler	Paid by EFT # 49141		09/18/2018	09/21/2018	09/21/2018		10/01/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	84569	Notary - Hain	Paid by EFT # 49141		09/18/2018	09/21/2018	09/21/2018		10/01/2018	25.00	
8258 - CCMSI	0061030-IN	Liability Payment	Paid by EFT # 49179		09/30/2018	10/01/2018	10/01/2018		10/15/2018	111.17	
1654 - Northern Contracting, Inc.	7467	Guardrail Repair @ Lafox Rd; S. of Campton Hill Rd.	Paid by EFT # 49271		09/14/2018	10/01/2018	10/01/2018		10/15/2018	1,177.18	
8728 - State Street Collision, Inc.	7608	2016 Ford Taurus Police VIN 1FAHP2MK8GG122392	Paid by EFT # 49324		09/21/2018	10/01/2018	10/01/2018		10/15/2018	1,117.07	
1016 - Wine Sergi Insurance (Acrisure, LLC)	86865	Notary - Camcho	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	86851	Notary - Knorr	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	86846	Notary - Zillges	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	86829	Notary - Soto	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	



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Payment Date Range 10/01/18 - 10/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 010 - Insurance Liability</b>											
Department <b>120 - Human Resource Management</b>											
Sub-Department <b>130 - Insurance Liability- HRM</b>											
Account <b>53000 - Liability Insurance</b>											
1016 - Wine Sergi Insurance (Acrisure, LLC)	86814	Notary - Peeler	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	86801	Notary - Lyne	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	86786	Notary - Benson	Paid by EFT # 49358		10/01/2018	10/01/2018	10/01/2018		10/15/2018	25.00	
1654 - Northern Contracting, Inc.	7632	Guardrail Repair @ Big Timber Rd; E. of Manning Rd NE end	Paid by EFT # 49522		10/09/2018	10/18/2018	10/18/2018		10/29/2018	822.00	
1654 - Northern Contracting, Inc.	7633	Guardrail Repair @ Big Timber Rd. E of Manning NW end	Paid by EFT # 49522		10/09/2018	10/18/2018	10/18/2018		10/29/2018	822.00	
1654 - Northern Contracting, Inc.	7631	Guardrail Repair @ Big Timber Rd. E of Manning SW end	Paid by EFT # 49522		10/09/2018	10/18/2018	10/18/2018		10/29/2018	822.00	
1654 - Northern Contracting, Inc.	7628	Guardrail Repair @ Fabyan West: Kaneville-Randall	Paid by EFT # 49522		10/08/2018	10/18/2018	10/18/2018		10/29/2018	1,394.00	
									Account <b>53000 - Liability Insurance</b> Totals	Invoice Transactions 21	<u>\$10,783.67</u>
Account <b>53010 - Workers Compensation</b>											
8258 - CCMSI	0059470-IN	WC Funding Reimbursement 8/1-8/31/18	Paid by EFT # 49179		08/31/2018	10/01/2018	10/01/2018		10/15/2018	77,540.99	
8258 - CCMSI	0061029-IN	WC Funding Reimbursement 9/1-9/30/18	Paid by EFT # 49179		09/30/2018	10/01/2018	10/01/2018		10/15/2018	101,575.09	
									Account <b>53010 - Workers Compensation</b> Totals	Invoice Transactions 2	<u>\$179,116.08</u>
									Sub-Department <b>130 - Insurance Liability- HRM</b> Totals	Invoice Transactions 26	<u>\$207,552.26</u>
									Department <b>120 - Human Resource Management</b> Totals	Invoice Transactions 26	<u>\$207,552.26</u>
									Fund <b>010 - Insurance Liability</b> Totals	Invoice Transactions 26	<u>\$207,552.26</u>
<b>Fund 380 - Veterans' Commission</b>											
Department <b>660 - Veterans' Commission</b>											
Sub-Department <b>660 - Veterans' Commission</b>											
Account <b>52140 - Repairs and Maint- Copiers</b>											
8930 - Impact Networking, LLC	1221880	Copier Overage for September	Paid by EFT # 49238		09/24/2018	10/24/2018	10/02/2018	10/01/2018	10/15/2018	25.39	
									Account <b>52140 - Repairs and Maint- Copiers</b> Totals	Invoice Transactions 1	<u>\$25.39</u>
Account <b>53100 - Conferences and Meetings</b>											
10531 - Nathaniel Johnson	100118NRJ	Travel Expenses For IACVAC Meeting	Paid by Check # 363859		10/01/2018	11/01/2018	10/02/2018	10/01/2018	10/15/2018	204.88	



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Payment Date Range 10/01/18 - 10/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 380 - Veterans' Commission</b>											
Department <b>660 - Veterans' Commission</b>											
Sub-Department <b>660 - Veterans' Commission</b>											
Account <b>53100 - Conferences and Meetings</b>											
9019 - Jacob Zimmerman	100118JAZ	Per Diem for IACVAC Meeting	Paid by EFT # 49362		10/01/2018	11/01/2018	10/02/2018	10/01/2018	10/15/2018	61.00	
4526 - Fifth Third Bank	8705-JZ-09/18	Puchasing Card Payment	Paid by EFT # 49441		10/04/2018	11/04/2018	10/19/2018	10/04/2018	10/29/2018	226.24	
									Account <b>53100 - Conferences and Meetings</b> Totals	Invoice Transactions 3	<u>\$492.12</u>
Account <b>53110 - Employee Training</b>											
4526 - Fifth Third Bank	8705-JZ-08/18	Purchasing Card Payment	Paid by EFT # 48991		09/04/2018	10/04/2018	09/21/2018	09/04/2018	10/01/2018	275.00	
11706 - Jesus Arteaga	100118JRA	Travel for IACVAC Training Conference	Paid by Check # 363766		10/01/2018	11/01/2018	10/02/2018	10/01/2018	10/15/2018	254.98	
4526 - Fifth Third Bank	8705-JZ-09/18	Puchasing Card Payment	Paid by EFT # 49441		10/04/2018	11/04/2018	10/19/2018	10/04/2018	10/29/2018	339.36	
									Account <b>53110 - Employee Training</b> Totals	Invoice Transactions 3	<u>\$869.34</u>
Account <b>53120 - Employee Mileage Expense</b>											
9019 - Jacob Zimmerman	092118	Roundtrip Travel for VA Mental Health Summit	Paid by EFT # 49145		09/21/2018	10/21/2018	09/21/2018	09/21/2018	10/01/2018	30.08	
									Account <b>53120 - Employee Mileage Expense</b> Totals	Invoice Transactions 1	<u>\$30.08</u>
Account <b>60000 - Office Supplies</b>											
1024 - Ready Refresh by Nestle (Ice Mountain)	1818106647400	Water Service for September	Paid by EFT # 49295		09/24/2018	10/14/2018	10/02/2018	10/01/2018	10/15/2018	12.98	
									Account <b>60000 - Office Supplies</b> Totals	Invoice Transactions 1	<u>\$12.98</u>
Account <b>60070 - Computer Hardware- Non Capital</b>											
7210 - SHI International Corp	B08986951	imageFORMULA DR-M160II Scanner for Client Records	Paid by EFT # 49560		10/16/2018	11/16/2018	10/19/2018	10/17/2018	10/29/2018	817.00	
									Account <b>60070 - Computer Hardware- Non Capital</b> Totals	Invoice Transactions 1	<u>\$817.00</u>
									Sub-Department <b>660 - Veterans' Commission</b> Totals	Invoice Transactions 10	<u>\$2,246.91</u>
									Department <b>660 - Veterans' Commission</b> Totals	Invoice Transactions 10	<u>\$2,246.91</u>
									Fund <b>380 - Veterans' Commission</b> Totals	Invoice Transactions 10	<u>\$2,246.91</u>
									Grand Totals	Invoice Transactions 49	<u>\$214,533.05</u>



**Kane County Purchasing Card Information  
Human Services Committee  
October 2018 Statement**

Total all:



# Tuition Reimbursement YTD

Payment Date Range 12/01/17 - 10/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>120 - Grand Victoria Casino Elgin</b>										
Department <b>010 - County Board</b>										
Sub-Department <b>020 - Riverboat</b>										
Account <b>45420 - Tuition Reimbursement</b>										
9020 - Christopher Janovsky	1702-02	CAHC 540 Group Counseling	Paid by Check # 361131		12/26/2017	12/27/2017	11/30/2017		03/19/2018	561.86
11675 - Jessica Mooi	1802-01	MGT645-Org Leadership & Group Performance	Paid by Check # 361717		04/06/2018	04/20/2018	04/20/2018		04/30/2018	1,183.50
6021 - Richard A. Grenda	1803-01	EDU6595-Internship Education Leaders II	Paid by Check # 362091		05/07/2018	05/18/2018	05/18/2018		05/29/2018	705.00
11749 - Kimberly Vargas	1801-01	20868 Int Crim Just; 21019 Earth Sci; 20396 Int Soc; 20406 Ethic	Paid by Check # 362529		06/04/2018	06/15/2018	06/15/2018		06/25/2018	756.00
11675 - Jessica Mooi	1804-02	MLD697-Leadership Studies Capstone	Paid by Check # 362647		06/22/2018	06/28/2018	06/28/2018		07/09/2018	1,183.50
							Account <b>45420 - Tuition Reimbursement</b> Totals	Invoice Transactions	5	<u>\$4,389.86</u>
							Sub-Department <b>020 - Riverboat</b> Totals	Invoice Transactions	5	<u>\$4,389.86</u>
							Department <b>010 - County Board</b> Totals	Invoice Transactions	5	<u>\$4,389.86</u>
							Fund <b>120 - Grand Victoria Casino Elgin</b> Totals	Invoice Transactions	5	<u>\$4,389.86</u>
							Grand Totals	Invoice Transactions	5	<u>\$4,389.86</u>

# COUNTY OF KANE

## VETERANS ASSISTANCE COMMISSION

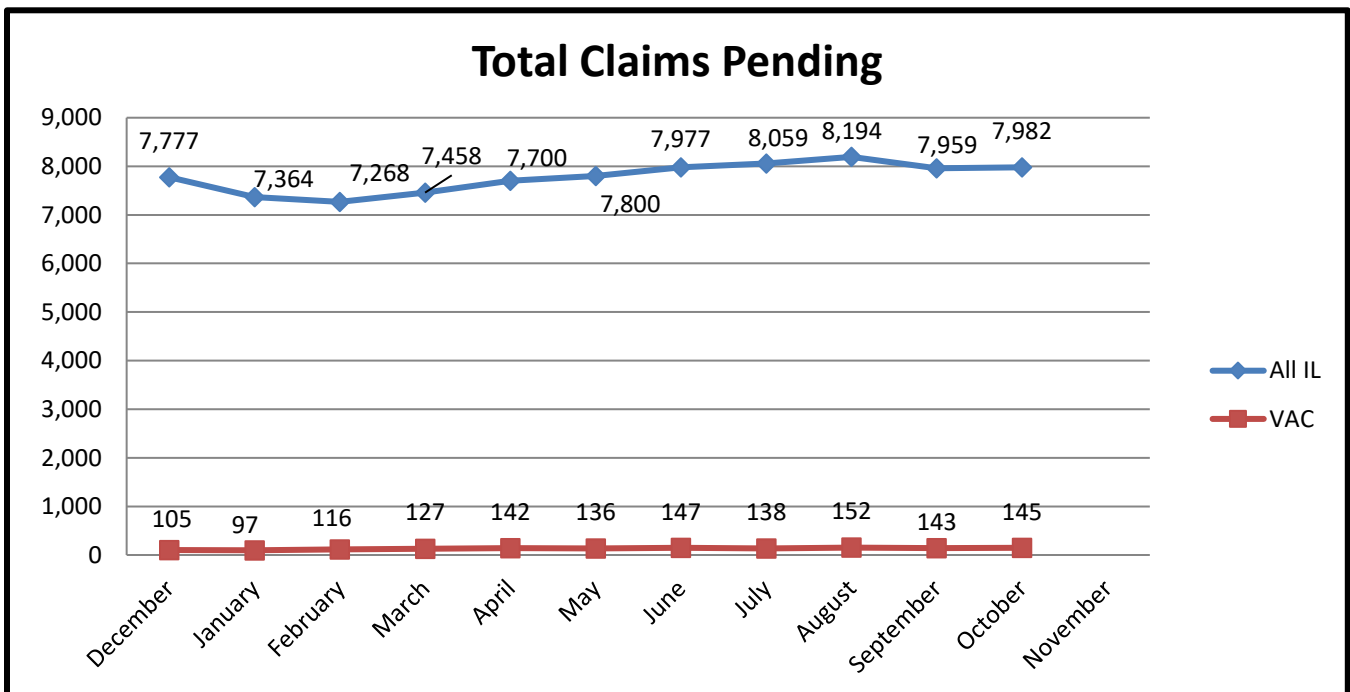
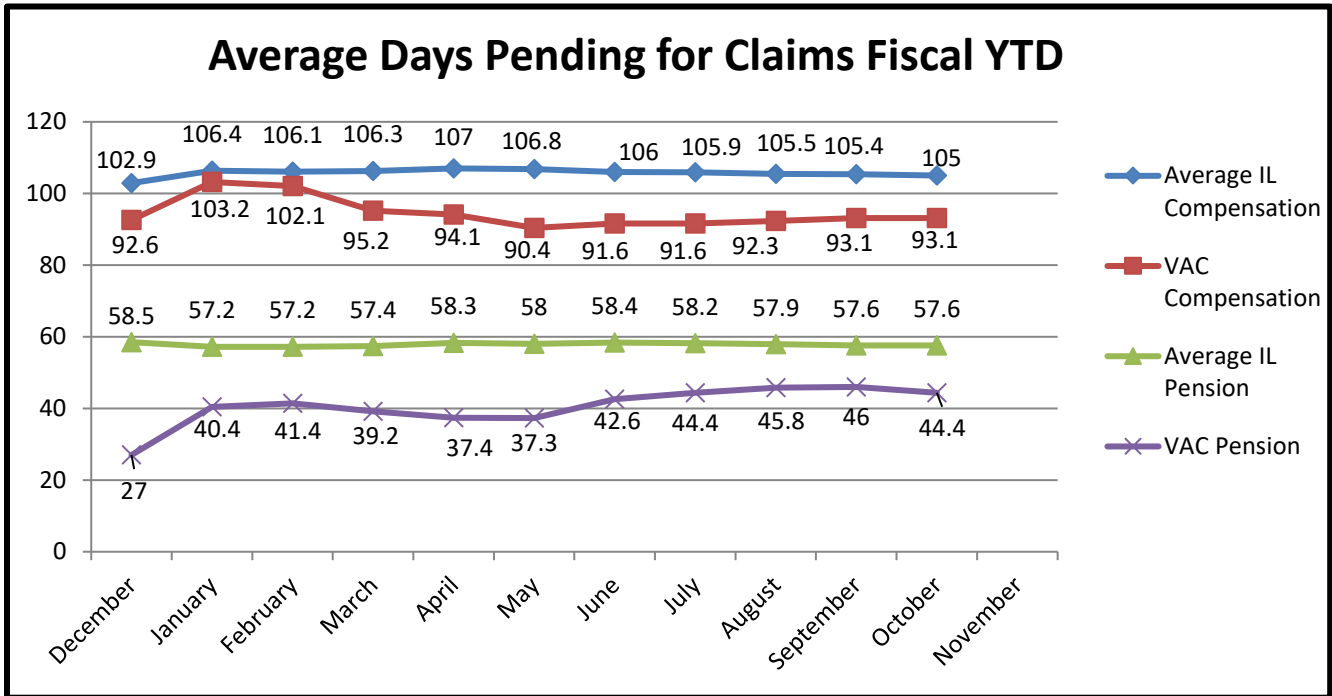
**JACOB A. ZIMMERMAN**  
Superintendent

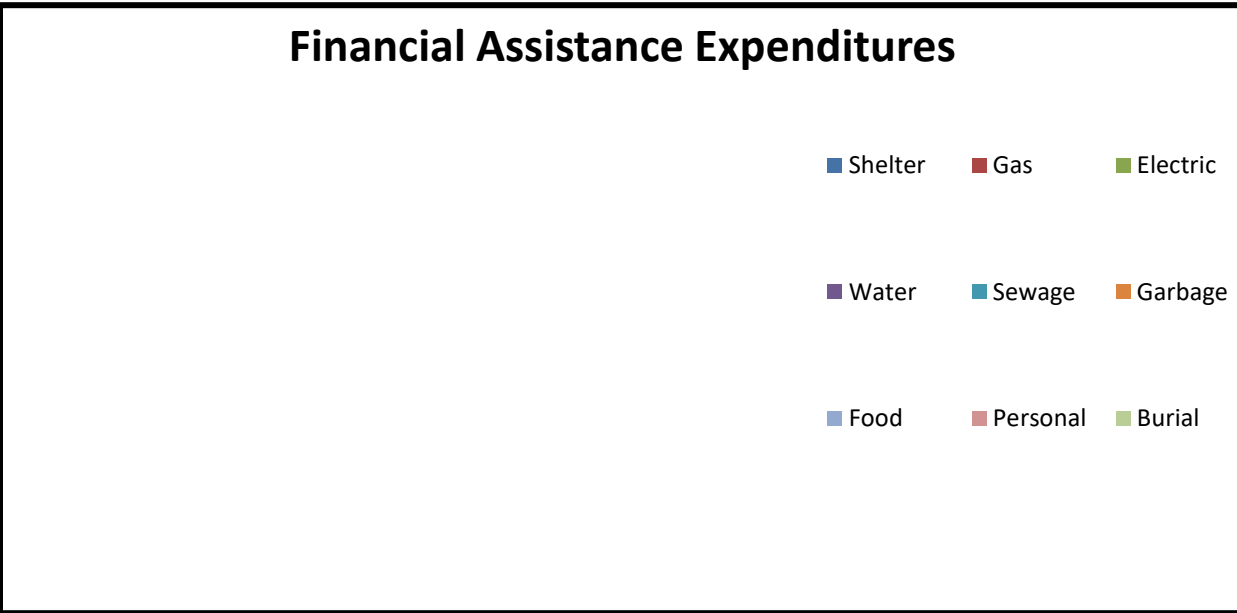
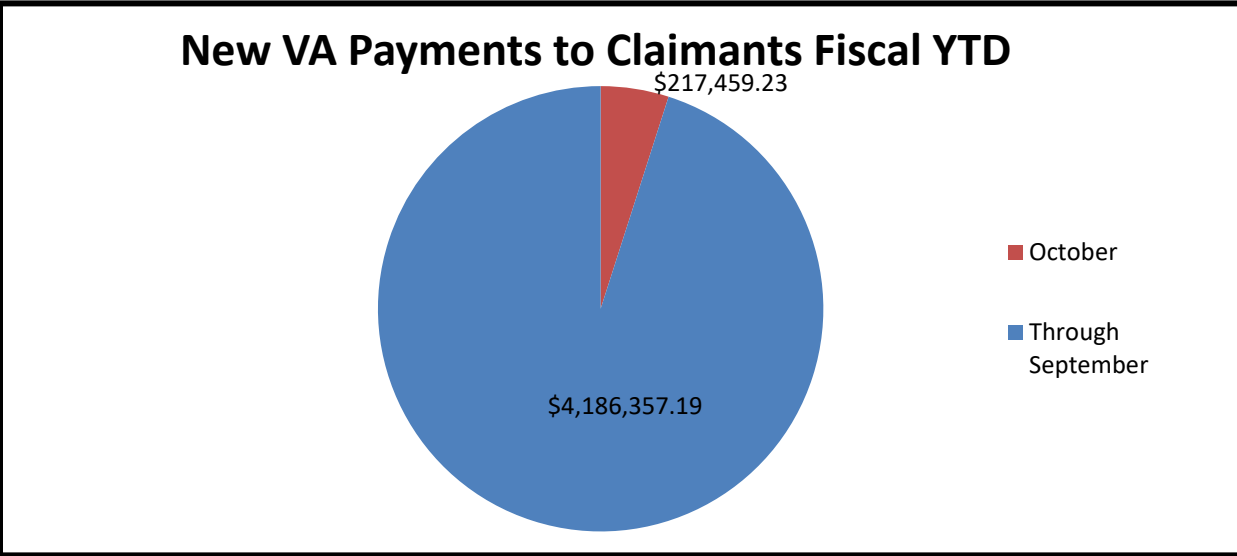
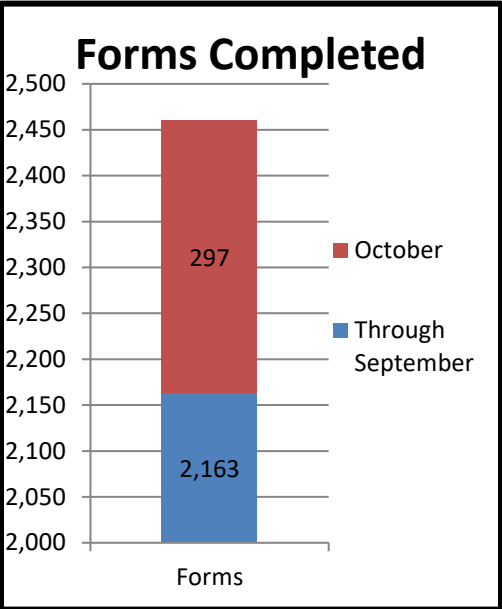
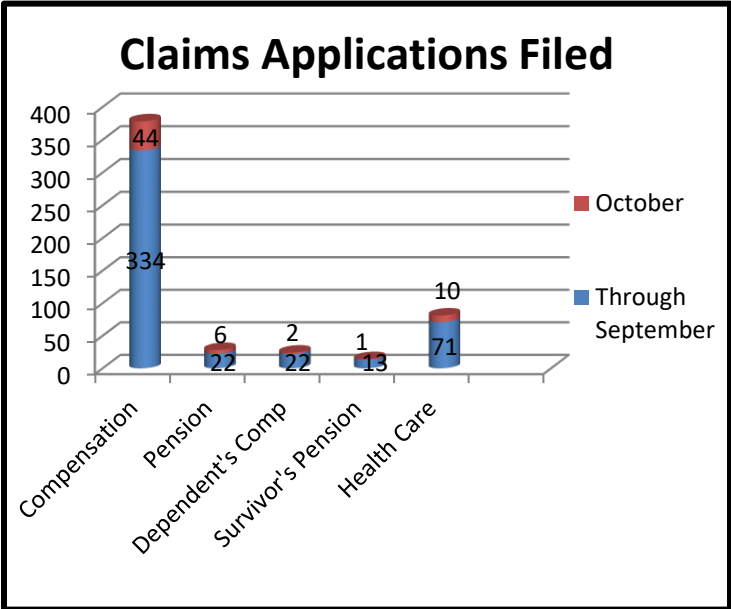


**COUNTY GOVERNMENT CENTER**  
719 South Batavia Avenue, Building A  
Geneva, Illinois 60134-3077

Phone: (630) 232-3550  
Fax: (630) 232-5403  
[www.countyofkane.org/pages/veterans.aspx](http://www.countyofkane.org/pages/veterans.aspx)

### Monthly Report on Commission Activities





VETERANS ASSISTANCE COMMISSION CLAIM REPORT

Category	December	January	February	March	April	May	June	July	August	September	October	November	FY 2018 Total
Service-Connected Disability Claims	21	25	32	51	42	31	36	27	40	29	44		378
Non-Service Connected Pension Claims	2	3	4	0	4	2	0	0	5	2	6		28
Dependent's Compensation Claims	4	1	4	4	2	0	3	0	2	0	2		22
Survivor's Pension Claims	1	0	3	2	1	2	2	2	2	0	1		16
Intent-to-File	14	16	10	14	23	13	12	22	15	18	30		187
§5103 Response / Claims Follow up	16	9	13	10	6	6	13	16	10	10	18		127
<b>Total Forms Completed</b>	<b>153</b>	<b>197</b>	<b>213</b>	<b>261</b>	<b>247</b>	<b>229</b>	<b>203</b>	<b>211</b>	<b>246</b>	<b>203</b>	<b>297</b>		<b>2,460</b>
Claims Decision Reviews	6	9	4	10	1	3	4	6	4	9	10		66
Appeals Filed	0	3	0	5	9	3	3	9	2	9	5		48
VA Health Care Applications	4	4	5	10	14	8	5	6	14	11	10		91
Federal Ancillary Benefit Applications	4	7	16	2	1	0	0	7	7	2	6		52
Burial Benefits Applications	4	3	10	3	3	12	2	1	4	3	3		48
eBenefits Registration	1	5	9	6	2	0	0	0	2	0	1		26
DD-214 / Military Records Requests	6	11	50	63	44	39	15	20	24	12	19		303
Corrections / Upgrade Military Records	1	0	1	3	0	6	2	0	2	2	0		17
Dependent's Ancillary Applications	1	3	3	5	4	0	1	2	0	1	2		22
State Ancillary Benefit Applications	4	13	10	8	5	11	1	13	4	10	14		93
VAC Outreach (Man Hours)	28.5	28.0	30.0	37.0	43.0	39.0	22.5	46.5	13.0	58.5	57.0		403.0
Training (Man Hours)	20.0	18.5	4.5	1	9.0	35.0	141.5	27.0	0.0	32.0	2.5		291
Total Claims Pending	105	97	116	127	142	135	147	138	150	143	145		
Intent-to-File Pending	140	131	125	127	140	136	138	126	114	124	124		
New VA Monetary Awards	\$ 885,133.81	\$482,041.59	\$ 547,013.01	\$ 329,482.22	\$ 606,189.74	\$ 293,997.77	\$ 209,030.26	\$ 176,569.91	\$ 496,416.89	\$160,481.99	\$ 217,459.23		\$ 4,403,816.42

**Termination Report**  
**from 09/23/2018 - 10/20/2018**

<b>Department</b>	<b>Employee Name</b>	<b>Termination Date</b>
<b>County Clerk</b>		
	NEVILLE, HILLARY J	10/05/18
	SARGENT, TERRI L	10/02/18
<b>Court Services/Court Services Administration</b>		
	CIRA-FITZGERALD, ROSANNE	09/28/18
	GEMMEL, SARAH M	10/04/18
	KNIGHT, NAOMI R	10/10/18
	OROZCO, VERONICA	10/16/18
<b>Finance</b>		
	RODRIGUEZ, JOHANNA A	10/16/18
<b>Health</b>		
	KATZENBACH, ALEXIS M	10/12/18
<b>Information Technologies</b>		
	HAUGEN, GRIFFIN H	10/05/18
<b>Judiciary and Courts</b>		
	VOUROS, ALEXANDRA E	10/05/18
<b>Recorder</b>		
	MARWAHA, INDERPAL	10/01/18
<b>State's Attorney</b>		
	PATEL, CHANDNI D	10/01/18
	TRAUB, JASON L	10/04/18
	WHITFIELD, ANDREW G	10/12/18

**Total Terminations 14**

**2018 - September Number of Job Applicants by Position**

<b>Department</b>	<b>Position</b>	<b>Elected Official Director Department Head Supervisor &amp; Title</b>	<b>Date Position Posted</b>	<b>Applicants During Report Month</b>	<b>Position Filled (Open/Closed)</b>
Animal Control	Kennel Assistant	Brett Youngsteadt, Administrator	8/22/2018	0	Open
Animal Control	Kennel Assistant - Part Time	Brett Youngsteadt, Administrator	3/7/2018	0	Open
Animal Control	Warden - Geneva	Brett Youngsteadt, Administrator	4/3/2018	0	Open
Building Management	Maintenance - Building Management Operations	Rickey Sparks, Executive Director of Building Mgmt	2/21/2018	2	Open
Court Services	Support Staff - Tri Cities	Lisa Aust, Executive Director Court Services/Court Services Administration	10/10/2018	7	Open
Division of Transportation	Construction Resident Engineer	Carl Schoedel, Director and County Engineer Transportation	12/18/2017	2	Open
Division of Transportation	Project Manager / Traffic Safety Engineer	Carl Schoedel, Director and County Engineer Transportation	2/21/2018	1	Open
Division of Transportation	Traffic/Permit Engineer	Carl Schoedel, Director and County Engineer Transportation	5/22/2018	0	Open
Division of Transportation	Seasonal Maintainer/Snowbird	Carl Schoedel, Director and County Engineer Transportation	10/29/2018	0	Open
Environmental and Water Resources	Development Technician	Jodie Wollnik, Director Environmental and Water Resources	9/27/2018	14	Open
Finance Department	Staff Accountant/ITA Specialist	Joseph Onzick, Executive Director Finance	10/24/2018	1	Open
Information Technology Department	Desktop Support Analyst I	Charles Laskey, Deputy CIO/Chief of Staff Information Technologies	10/19/2018	0	Open
Judiciary	Junior Staff Attorney	Susan Clancy Boles, 16th Judicial Circuit Judge	9/18/2018	0	Open
Kane Comm	9-1-1 Telecommunicator	Michelle Guthrie, Director of Kane Comm	5/1/2018	10	Open
Public Health Department	Community Health Specialist II Public Health Nurse	Barbara Jeffers, Executive Director	5/25/2018	2	Open
Public Health Department	Community Health Specialist III Epidemiologist (General)	Barbara Jeffers, Executive Director	5/25/2018	1	Open
Public Health Department	Substance Abuse Prevention Coordinator	Barbara Jeffers, Executive Director	9/4/2018	6	Open
Public Health Department	Assistant Director for Communicable Disease	Barbara Jeffers, Executive Director	9/4/2018	4	Open
Public Health Department	Children's Mental Health Program Manager	Barbara Jeffers, Executive Director	9/28/2018	12	Open
Public Health Department	Emergency Response Supervisor	Barbara Jeffers, Executive Director	10/1/2018	7	Open
Public Health Department	CHS II: Community Health Practitioner	Barbara Jeffers, Executive Director	10/24/2018	1	Open
Public Health Department	CHS II: Community Health Initiatives	Barbara Jeffers, Executive Director	10/31/2018	7	Open
State's Attorney	Assistant State's Attorney	Christy Dechristopher, Executive Admin Assistant	9/17/2018	0	Open
Supervisor of Assessments	Data Specialist	Mark Armstrong, Supervisor of Assessment	10/9/2018	1	Open
NA* no position available or no longer open.	NA*	NA*	NA*	13	NA*
<b>Total</b>				<b>91</b>	

# New Hire Report

## from 09/23/2018 - 10/20/2018

Department	Employee Name	Job Title	Employee Status	Hire Date
<b>Building Management</b>				
	SPARKS, RICKEY	Executive Director Building Mgmt	ACTIVE	09/24/2018
<b>County Clerk</b>				
	BATTLE, JORDAN C	Election Worker or Judge	ACTIVE	10/01/2018
<b>County Clerk Elections-PR Only/County Clerk Elections - PR Only</b>				
	ADAMS, MARY	Election Worker or Judge	ACTIVE	10/01/2018
	AHERN, JOAN B	Election Worker or Judge	ACTIVE	10/01/2018
	ALLTOP, JEFFREY T	Election Worker or Judge	ACTIVE	10/01/2018
	ANGELLO, DEBORAH S	Election Worker or Judge	ACTIVE	10/01/2018
	ANGELO, CARL M	Election Worker or Judge	ACTIVE	10/01/2018
	ANKUMAH-SAIKOOM, EMMANUEL	Election Worker or Judge	ACTIVE	10/01/2018
	BAILEY, DARLENE	Election Worker or Judge	ACTIVE	10/01/2018
	BALES, JOANNE	Election Worker or Judge	ACTIVE	10/01/2018
	BANTLY, JEFFREY W	Election Worker or Judge	ACTIVE	10/01/2018
	BARCEL, JACK E	Election Worker or Judge	ACTIVE	10/01/2018
	BAVARO, ELLEN M	Election Worker or Judge	ACTIVE	10/01/2018
	BAZELL, SANDRA F	Election Worker or Judge	ACTIVE	10/01/2018
	BEALLIS, JEFFREY A	Election Worker or Judge	ACTIVE	10/01/2018
	BEAN, CHERYL L	Election Worker or Judge	ACTIVE	10/01/2018
	BECKER, BRANDON G	Election Worker or Judge	ACTIVE	10/01/2018
	BELL, CAROL A	Election Worker or Judge	ACTIVE	10/01/2018
	BELL, JOHN P	Election Worker or Judge	ACTIVE	10/01/2018



## New Hire Report

### from 09/23/2018 - 10/20/2018

BERGER, CRAIG A	Election Worker or Judge	ACTIVE	10/01/2018
BISHOP, MARILYN J	Election Worker or Judge	ACTIVE	10/01/2018
BLACK, GERALD D Sr	Election Worker or Judge	ACTIVE	10/01/2018
BLEY, EARL G Jr	Election Worker or Judge	ACTIVE	10/01/2018
BORCHERS, KYRA B	Election Worker or Judge	ACTIVE	10/01/2018
BRAKE, MARY L	Election Worker or Judge	ACTIVE	10/01/2018
BROWN, HEATHER A	Election Worker or Judge	ACTIVE	10/01/2018
BRZOSKA, BEN A III	Election Worker or Judge	ACTIVE	10/01/2018
BUCHNER, GREGORY J	Election Worker or Judge	ACTIVE	10/01/2018
BUCKINGHAM, JANINA	Election Worker or Judge	ACTIVE	10/01/2018
BUTLER, VIVIAN A	Election Worker or Judge	ACTIVE	10/01/2018
CALLAHAN, BRENDA	Election Worker or Judge	ACTIVE	10/01/2018
CARLSON, PEGGY A	Election Worker or Judge	ACTIVE	10/01/2018
CARTER, FELICIA A	Election Worker or Judge	ACTIVE	10/01/2018
CATLIN, STEVEN J	Election Worker or Judge	ACTIVE	10/01/2018
CAVIN, THERESA A	Election Worker or Judge	ACTIVE	10/01/2018
CERVANTES, JOSE J	Election Worker or Judge	ACTIVE	10/01/2018
CHIU, WENDY W	Election Worker or Judge	ACTIVE	10/01/2018
CISNEROS, JUAN F	Election Worker or Judge	ACTIVE	10/01/2018
CLAYTON, CHERYL L	Election Worker or Judge	ACTIVE	10/01/2018
COLEY, MARDELL J	Election Worker or Judge	ACTIVE	10/01/2018
COLLINS, BARBARA J	Election Worker or Judge	ACTIVE	10/01/2018
CONRAD, ROBERT W	Election Worker or Judge	ACTIVE	10/01/2018
COOLEY, QUEEN	Election Worker or Judge	ACTIVE	10/01/2018
COTTS, MARIA A	Election Worker or Judge	ACTIVE	10/01/2018
DAVIS, VIVIAN D	Election Worker or Judge	ACTIVE	10/01/2018

## New Hire Report

### from 09/23/2018 - 10/20/2018

DIAZ, MARYSOL	Election Worker or Judge	ACTIVE	10/01/2018
DOLORES, CRAIG E	Election Worker or Judge	ACTIVE	10/01/2018
DOUGLASS, DORTHA J	Election Worker or Judge	ACTIVE	10/01/2018
DUGAN, ELAINE K	Election Worker or Judge	ACTIVE	10/01/2018
ECHEBARRIA, AURORA	Election Worker or Judge	ACTIVE	10/01/2018
ELIFSON, PAULINE G	Election Worker or Judge	ACTIVE	10/01/2018
FECHNER, JEFFREY P	Election Worker or Judge	ACTIVE	10/01/2018
FLESCH, MAXWELL D	Election Worker or Judge	ACTIVE	10/01/2018
FLORES, FRANK J AYALA	Election Worker or Judge	ACTIVE	10/01/2018
FONSECA, PAULITA	Election Worker or Judge	ACTIVE	10/01/2018
FULLMER, CHERYL L	Election Worker or Judge	ACTIVE	10/01/2018
GALINDO, JOSE L Sr	Election Worker or Judge	ACTIVE	10/01/2018
GALLANT, JOSEPH T	Election Worker or Judge	ACTIVE	10/01/2018
GARCIA, ARNOLDO T	Election Worker or Judge	ACTIVE	10/01/2018
GARDNER, KATHY E	Election Worker or Judge	ACTIVE	10/01/2018
GIBSON, DARNELL	Election Worker or Judge	ACTIVE	10/01/2018
GILMAN, RICHARD L	Election Worker or Judge	ACTIVE	10/01/2018
GLESSNER, RICHARD D	Election Worker or Judge	ACTIVE	10/01/2018
GOECKEL, TINA	Election Worker or Judge	ACTIVE	10/01/2018
GOEHLEN, JEAN A	Election Worker or Judge	ACTIVE	10/01/2018
GONZALEZ, PEARL M	Election Worker or Judge	ACTIVE	10/01/2018
GRADO, JAMIE E	Election Worker or Judge	ACTIVE	10/01/2018
GRAHAM, SHAWNETTA	Election Worker or Judge	ACTIVE	10/01/2018
GRANT, HELEN	Election Worker or Judge	ACTIVE	10/01/2018
GRAVENHORST, BRIAN A	Election Worker or Judge	ACTIVE	10/01/2018
GREENE, JEAN E	Election Worker or Judge	ACTIVE	10/01/2018

**New Hire Report**  
**from 09/23/2018 - 10/20/2018**

GRIESMANN, GEORGE G	Election Worker or Judge	ACTIVE	10/01/2018
GUERRERO, ANALLELY G	Election Worker or Judge	ACTIVE	10/01/2018
GUSMAN, EDDIE H	Election Worker or Judge	ACTIVE	10/01/2018
HADDAD, DEBRA K	Election Worker or Judge	ACTIVE	10/01/2018
HAGAN, JOYCE L	Election Worker or Judge	ACTIVE	10/01/2018
HALL, PHYLLIS C	Election Worker or Judge	ACTIVE	10/01/2018
HALLS, JOHN T	Election Worker or Judge	ACTIVE	10/01/2018
HARRINGTON, PAULA	Election Worker or Judge	ACTIVE	10/01/2018
HARRISON, STEFANIE M	Election Worker or Judge	ACTIVE	10/01/2018
HERMANN, JANET L	Election Worker or Judge	ACTIVE	10/01/2018
HERNANDEZ, MICHAEL C	Election Worker or Judge	ACTIVE	10/01/2018
HERNANDEZ, RUTH A	Election Worker or Judge	ACTIVE	10/01/2018
HERNANDEZ, SHARON L	Election Worker or Judge	ACTIVE	10/01/2018
HOWARD, DANIEL R	Election Worker or Judge	ACTIVE	10/01/2018
HOWARD, PHILIP B	Election Worker or Judge	ACTIVE	10/01/2018
HUGHES, BONNIE L	Election Worker or Judge	ACTIVE	10/01/2018
INGRAM, BENJAMIN J	Election Worker or Judge	ACTIVE	10/01/2018
JACOBS, DIANA J	Election Worker or Judge	ACTIVE	10/01/2018
JACOBS, JUDITH H	Election Worker or Judge	ACTIVE	10/01/2018
JONES, COURTNEY J	Election Worker or Judge	ACTIVE	10/01/2018
JONES, GLORIA J	Election Worker or Judge	ACTIVE	10/01/2018
JONES, ROBERT E	Election Worker or Judge	ACTIVE	10/01/2018
KERBER, MACKENZIE R	Election Worker or Judge	ACTIVE	10/01/2018
KEYTON, MICHAEL M	Election Worker or Judge	ACTIVE	10/01/2018
KHAROD, JAYSHREE U	Election Worker or Judge	ACTIVE	10/01/2018
KNEWITZ, ARLENE R	Election Worker or Judge	ACTIVE	10/01/2018

## New Hire Report

### from 09/23/2018 - 10/20/2018

KORTE, JOAN C	Election Worker or Judge	ACTIVE	10/01/2018
KRAMER, JOAN A	Election Worker or Judge	ACTIVE	10/01/2018
KRUGER, KAREN A	Election Worker or Judge	ACTIVE	10/01/2018
KULAKOWSKI, RONALD F	Election Worker or Judge	ACTIVE	10/01/2018
LAMERMAYER, RICHARD N	Election Worker or Judge	ACTIVE	10/01/2018
LEACH, TRACY L	Election Worker or Judge	ACTIVE	10/01/2018
LEISHER, JESSICA M	Election Worker or Judge	ACTIVE	10/01/2018
LEONARD, RICHARD R	Election Worker or Judge	ACTIVE	10/01/2018
LIETZOW, CARLENE A	Election Worker or Judge	ACTIVE	10/01/2018
LIPINSKI, BARBARA A	Election Worker or Judge	ACTIVE	10/01/2018
LIVA, DORIS R	Election Worker or Judge	ACTIVE	10/01/2018
LOGMAN, MARJORIE A	Election Worker or Judge	ACTIVE	10/01/2018
LORANCE, PATRICIA A	Election Worker or Judge	ACTIVE	10/01/2018
LORENZO, SHARON R	Election Worker or Judge	ACTIVE	10/01/2018
LOWERY, RAMONA	Election Worker or Judge	ACTIVE	10/01/2018
LUFT, GEORGE W	Election Worker or Judge	ACTIVE	10/01/2018
LUFT, PAULA J	Election Worker or Judge	ACTIVE	10/01/2018
MACCHIONE, GIOVANNA E	Election Worker or Judge	ACTIVE	10/01/2018
MADDEROM, JAMI L	Election Worker or Judge	ACTIVE	10/01/2018
MAHAFFEY, TAMMY M	Election Worker or Judge	ACTIVE	10/01/2018
MALONEY, MARGARET	Election Worker or Judge	ACTIVE	10/01/2018
MANGRUM, KAREN E	Election Worker or Judge	ACTIVE	10/01/2018
MARGOLIS, ERIC	Election Worker or Judge	ACTIVE	10/01/2018
MATTHEWS, WANDA J	Election Worker or Judge	ACTIVE	10/01/2018
MCADAMS, LYNN S	Election Worker or Judge	ACTIVE	10/01/2018
MCCABE, REBECCA M	Election Worker or Judge	ACTIVE	10/01/2018

## New Hire Report

### from 09/23/2018 - 10/20/2018

MCCONNELL, JUANITA R	Election Worker or Judge	ACTIVE	10/01/2018
MCCONNELL, THOMAS M	Election Worker or Judge	ACTIVE	10/01/2018
MCDONALD, SHIRLEY F	Election Worker or Judge	ACTIVE	10/01/2018
MCGAUGHY, FRANKIE J	Election Worker or Judge	ACTIVE	10/01/2018
MCMANAMON, CYNTHIA D	Election Worker or Judge	ACTIVE	10/01/2018
MEYER, SONJA L	Election Worker or Judge	ACTIVE	10/01/2018
MILLARD, JESSICA A	Election Worker or Judge	ACTIVE	10/01/2018
MILLEN, KATHLEEN A	Election Worker or Judge	ACTIVE	10/01/2018
MILLER, WILLIAM III	Election Worker or Judge	ACTIVE	10/01/2018
MOHRING, TERRY A	Election Worker or Judge	ACTIVE	10/01/2018
MOORE, NANCY M	Election Worker or Judge	ACTIVE	10/01/2018
MUNOZ, LYMARIE	Election Worker or Judge	ACTIVE	10/01/2018
MUSACCHIO, ANNALISA	Election Worker or Judge	ACTIVE	10/01/2018
NEUENKIRCHEN, DALE E	Election Worker or Judge	ACTIVE	10/01/2018
NORMAN, MELBA H	Election Worker or Judge	ACTIVE	10/01/2018
NORMAN, WILLIAM E	Election Worker or Judge	ACTIVE	10/01/2018
PAOLICCHI, SUSAN L	Election Worker or Judge	ACTIVE	10/01/2018
PARKER, LOUIS F	Election Worker or Judge	ACTIVE	10/01/2018
PELUSE, MICHAEL L	Election Worker or Judge	ACTIVE	10/01/2018
PEOPLES, BERTHA	Election Worker or Judge	ACTIVE	10/01/2018
PEREZ, TERESA R	Election Worker or Judge	ACTIVE	10/01/2018
PERRYMAN, KATELYN B	Election Worker or Judge	ACTIVE	10/01/2018
PLATTE, TRAINIMAIR C Jr	Election Worker or Judge	ACTIVE	10/01/2018
PODJASEK, THOMAS M	Election Worker or Judge	ACTIVE	10/01/2018
RAMSEY, SARAH Y	Election Worker or Judge	ACTIVE	10/01/2018
RAO, SHARADA S	Election Worker or Judge	ACTIVE	10/01/2018

## New Hire Report

### from 09/23/2018 - 10/20/2018

RAUSCHENBERG, ROBERT D	Election Worker or Judge	ACTIVE	10/01/2018
REED, BRIAN S	Election Worker or Judge	ACTIVE	10/01/2018
REILLEY, ROBERT B	Election Worker or Judge	ACTIVE	10/01/2018
RIVAS, TOBIAS E	Election Worker or Judge	ACTIVE	10/01/2018
ROBINSON, HOWARD W	Election Worker or Judge	ACTIVE	10/01/2018
RODRIGUEZ, MACRINA	Election Worker or Judge	ACTIVE	10/01/2018
ROSA, BEATRIZ	Election Worker or Judge	ACTIVE	10/01/2018
ROSS, YVETTE	Election Worker or Judge	ACTIVE	10/01/2018
RUNGE, BRIAN M	Election Worker or Judge	ACTIVE	10/01/2018
SAK, MICHELLE A	Election Worker or Judge	ACTIVE	10/01/2018
SCHALKE, DONNA J	Election Worker or Judge	ACTIVE	10/01/2018
SEBASTIAN, MIKE H	Election Worker or Judge	ACTIVE	10/01/2018
SHARP, CAROLYN	Election Worker or Judge	ACTIVE	10/01/2018
SHOEMAKER, MARY C	Election Worker or Judge	ACTIVE	10/01/2018
SIERGEY, WILLIAM J	Election Worker or Judge	ACTIVE	10/01/2018
SIMS-HOLMES, REVILEE G	Election Worker or Judge	ACTIVE	10/01/2018
SMITH-CRIDER, CLAREON	Election Worker or Judge	ACTIVE	10/01/2018
SMYTH, DEBORAH M	Election Worker or Judge	ACTIVE	10/01/2018
SPARKS, BENNETT	Election Worker or Judge	ACTIVE	10/01/2018
STEGMEYER, DIANE M	Election Worker or Judge	ACTIVE	10/01/2018
STEINWAY, JEANNE L	Election Worker or Judge	ACTIVE	10/01/2018
STOHLER KAMPSTAD, SIRI E	Election Worker or Judge	ACTIVE	10/01/2018
SZABO, CAROLE A	Election Worker or Judge	ACTIVE	10/01/2018
TERRELL, MARY E	Election Worker or Judge	ACTIVE	10/01/2018
THORNTON, NANCY D	Election Worker or Judge	ACTIVE	10/01/2018
VAN ETEN, RANDALL Z	Election Worker or Judge	ACTIVE	10/01/2018

**New Hire Report**  
**from 09/23/2018 - 10/20/2018**

VEGA, PAUL F	Election Worker or Judge	ACTIVE	10/01/2018
WAGNER, GARY M	Election Worker or Judge	ACTIVE	10/01/2018
WAGONER, SUSAN M	Election Worker or Judge	ACTIVE	10/01/2018
WARREN, STEVEN J	Election Worker or Judge	ACTIVE	10/01/2018
WARREN, WHITNEY N	Election Worker or Judge	ACTIVE	10/01/2018
WATKINS, CORTEZ L	Election Worker or Judge	ACTIVE	10/01/2018
WEBER, ANNE C	Election Worker or Judge	ACTIVE	10/01/2018
WEBER, BRAD C	Election Worker or Judge	ACTIVE	10/01/2018
WEBER, CAROL J	Election Worker or Judge	ACTIVE	10/01/2018
WEBER, LILY A	Election Worker or Judge	ACTIVE	10/01/2018
WEBER, ROBERT E	Election Worker or Judge	ACTIVE	10/01/2018
WEHNER, AVERY L	Election Worker or Judge	ACTIVE	10/01/2018
WELLS, PHYLLIS J	Election Worker or Judge	ACTIVE	10/01/2018
WEST, EARNESTINE	Election Worker or Judge	ACTIVE	10/01/2018
WILLIAMS, CHARLES W	Election Worker or Judge	ACTIVE	10/01/2018
WILLIAMS, LINDER L	Election Worker or Judge	ACTIVE	10/01/2018
WILLIAMS, PATRICK D	Election Worker or Judge	ACTIVE	10/01/2018
WILLIAMS, THOMAS R	Election Worker or Judge	ACTIVE	10/01/2018
WILSON, CHARLYN M	Election Worker or Judge	ACTIVE	10/01/2018
WILSON, RAPHAEL L	Election Worker or Judge	ACTIVE	10/01/2018
WILSON, VANESSA M	Election Worker or Judge	ACTIVE	10/01/2018
WIMBLEY, MELONYE M	Election Worker or Judge	ACTIVE	10/01/2018
WOLFRUM, BARBARA M	Election Worker or Judge	ACTIVE	10/01/2018

**Health**

AGGARWAL, POOJA	CHS II Public Health Nurse	ACTIVE	10/15/2018
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**New Hire Report**  
**from 09/23/2018 - 10/20/2018**

	MEAD, VICTOR L	CHS II Environ Hlth Practitioner	ACTIVE RETIREE	09/24/2018
<b>Information Technologies</b>				
	CHRISTY, JOEL R	Desktop Support Analyst I	ACTIVE	10/01/2018
<b>Judiciary and Courts</b>				
	JAMES, ERIN M	Paralegal	ACTIVE	09/24/2018
<b>Regional Office of Education</b>				
	CELOZZI, MICHELE M	Test Proctor Secretary	ACTIVE	10/11/2018
	MUNTNER, MATTHEW R	Communicators Coordinator	ACTIVE	10/01/2018
<b>Sheriff/Adult Corrections</b>				
	KANE, MARK M	Correctional Officer	ACTIVE	10/08/2018
	LARSON, MARC D	Correctional Officer	ACTIVE	10/08/2018
	PEREZ, CARLOS Jr	Correctional Officer	ACTIVE	10/08/2018
<b>Sheriff/Court Security</b>				
	MCKINESS, RANDIE S	Correctional Officer	ACTIVE RETIREE	10/03/2018
		Court Security Officer	ACTIVE RETIREE	10/03/2018
	PUCKETT, CORLISS A	Court Security Officer	ACTIVE	10/03/2018
<b>State's Attorney</b>				
	TRAUB, JASON L	Assistant States Attorney	INACTIVE	10/01/2018

**Total New Hires 210**



**Location Premium Invoice (November 2018 Final Invoice)**

Previous Total Due	Total Payments Received	Unpaid Balance	Current Premium	Payment Due Date
\$1,274,814.97	\$1,274,814.97	\$0.00	\$1,301,209.75	11/20/2018
Location	Policy Number	Prepared	Billing Period	Remit Payment to:
Kane County	Kane County	10/25/2018	November 2018 Final Invoice	IPBC
<b>PLEASE PAY THIS AMOUNT</b>			<b>\$1,301,629.99</b>	

Coverage	Enrolled	Volume	Current Premium	Credit Premium	Debit Premium	Total Premium
AD&D	469	\$20,111,300.00	\$402.27	-\$4.09	\$1.50	\$399.68
Basic Life	469	\$20,111,300.00	\$1,850.31	-\$18.82	\$6.90	\$1,838.39
Medical	1061	\$0.00	\$1,299,606.30	-\$19,994.62	\$19,360.00	\$1,298,971.68
<b>Total Premium</b>			\$1,301,858.88	-\$20,017.53	\$19,368.40	\$1,301,209.75

Totals with Adjustments				
<b>Location Fees/Deductions</b>			<b>Previous Total Due</b>	\$1,274,814.97
<b>EAP Plan Fee</b>	1	\$137.50	<b>Total Payments Received</b>	\$1,274,814.97
<b>Life GBS Fee</b>	469	\$145.39	<b>Unpaid Balance</b>	\$0.00
<b>Medical Waive IPBC Fee</b>	67	\$137.35	<b>Current Premium</b>	\$1,301,858.88
		\$420.24	<b>Credit Premium</b>	-\$20,017.53
			<b>Debit Premium</b>	\$19,368.40
			<b>Location Fees/Deductions</b>	\$420.24
			<b>Location Adjustments</b>	\$0.00
			<b>Current Total Due</b>	\$1,301,629.99

### Location Summary

Client	Location	Billing Period	Prepared
IPBC	Kane County	November 2018 Final Invoice	10/25/2018

	Current	Adjustment	Total
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Benefit	Plan	Tier	Count	Volume	Premium	Count	Volume	Premium	Count	Volume	Premium
Basic Life	The Standard Basic Life and ADD - NON UNION ONLY	AD&D Rate	469	\$20,111,300.00	\$402.27	-3	-\$129,500.00	-\$2.59	466	\$19,981,800.00	\$399.68
		Life Rate	469	\$20,111,300.00	\$1,850.31	-3	-\$129,500.00	-\$11.92	466	\$19,981,800.00	\$1,838.39
	<b>Plan Totals</b>	<b>469</b>	<b>\$20,111,300.00</b>	<b>\$2,252.58</b>	<b>-3</b>	<b>-\$129,500.00</b>	<b>-\$14.51</b>	<b>466</b>	<b>\$19,981,800.00</b>	<b>\$2,238.07</b>	
	<b>Totals</b>	<b>469</b>	<b>\$20,111,300.00</b>	<b>\$2,252.58</b>	<b>-3</b>	<b>-\$129,500.00</b>	<b>-\$14.51</b>	<b>466</b>	<b>\$19,981,800.00</b>	<b>\$2,238.07</b>	
Medical	BCBS Non UNION HMO BLUE ADVANTAGE	ECH	24	\$0.00	\$27,144.48	-2	\$0.00	-\$2,262.04	22	\$0.00	\$24,882.44
		EMP	94	\$0.00	\$53,552.74	-1	\$0.00	-\$569.71	93	\$0.00	\$52,983.03
		ESP	39	\$0.00	\$44,109.78	-1	\$0.00	-\$1,131.02	38	\$0.00	\$42,978.76
		FAM	103	\$0.00	\$170,352.73	2	\$0.00	\$3,307.82	105	\$0.00	\$173,660.55
	<b>Plan Totals</b>	<b>260</b>	<b>\$0.00</b>	<b>\$295,159.73</b>	<b>-2</b>	<b>\$0.00</b>	<b>-\$654.95</b>	<b>258</b>	<b>\$0.00</b>	<b>\$294,504.78</b>	
	BCBS Non UNION HMO BLUE ADVANTAGE COBRA	EMP	1	\$0.00	\$569.71	1	\$0.00	\$569.71	2	\$0.00	\$1,139.42
		<b>Plan Totals</b>	<b>1</b>	<b>\$0.00</b>	<b>\$569.71</b>	<b>1</b>	<b>\$0.00</b>	<b>\$569.71</b>	<b>2</b>	<b>\$0.00</b>	<b>\$1,139.42</b>
	BCBS Non UNION HMO Illinois	ECH	4	\$0.00	\$4,861.44	0	\$0.00	\$0.00	4	\$0.00	\$4,861.44
		EMP	5	\$0.00	\$3,058.95	0	\$0.00	\$0.00	5	\$0.00	\$3,058.95
		ESP	2	\$0.00	\$2,430.72	0	\$0.00	\$0.00	2	\$0.00	\$2,430.72
		FAM	4	\$0.00	\$7,110.48	0	\$0.00	\$0.00	4	\$0.00	\$7,110.48
	<b>Plan Totals</b>	<b>15</b>	<b>\$0.00</b>	<b>\$17,461.59</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>15</b>	<b>\$0.00</b>	<b>\$17,461.59</b>	
	BCBS Non Union PPO PLAN	ECH	18	\$0.00	\$32,943.96	0	\$0.00	\$0.00	18	\$0.00	\$32,943.96
		EMP	67	\$0.00	\$61,625.26	-1	\$0.00	-\$919.78	66	\$0.00	\$60,705.48
		ESP	49	\$0.00	\$89,680.78	0	\$0.00	\$0.00	49	\$0.00	\$89,680.78
FAM		62	\$0.00	\$166,103.58	0	\$0.00	\$0.00	62	\$0.00	\$166,103.58	
<b>Plan Totals</b>	<b>196</b>	<b>\$0.00</b>	<b>\$350,353.58</b>	<b>-1</b>	<b>\$0.00</b>	<b>-\$919.78</b>	<b>195</b>	<b>\$0.00</b>	<b>\$349,433.80</b>		

November 2018 Final Invoice

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			Current			Adjustment			Total		
Benefit	Plan	Tier	Count	Volume	Premium	Count	Volume	Premium	Count	Volume	Premium
	BCBS UNION HMO BLUE ADVANTAGE	ECH	50	\$0.00	\$57,704.50	-1	\$0.00	-\$1,154.09	49	\$0.00	\$56,550.41
	BCBS UNION HMO BLUE ADVANTAGE	EMP	136	\$0.00	\$79,060.88	2	\$0.00	\$1,162.66	138	\$0.00	\$80,223.54

BCBS UNION HMO BLUE ADVANTAGE	ESP	40	\$0.00	\$46,163.60	-1	\$0.00	-\$1,154.09	39	\$0.00	\$45,009.51
BCBS UNION HMO BLUE ADVANTAGE	FAM	118	\$0.00	\$199,143.88	1	\$0.00	\$1,687.66	119	\$0.00	\$200,831.54
	<b>Plan Totals</b>	<b>344</b>	<b>\$0.00</b>	<b>\$382,072.86</b>	<b>1</b>	<b>\$0.00</b>	<b>\$542.14</b>	<b>345</b>	<b>\$0.00</b>	<b>\$382,615.00</b>
BCBS UNION HMO BLUE ADVANTAGE	EMP	0	\$0.00	\$0.00	-2	\$0.00	-\$1,162.66	-2	\$0.00	-\$1,162.66
	<b>Plan Totals</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-2</b>	<b>\$0.00</b>	<b>-\$1,162.66</b>	<b>-2</b>	<b>\$0.00</b>	<b>-\$1,162.66</b>
BCBS UNION HMO Illinois	ECH	5	\$0.00	\$6,200.80	0	\$0.00	\$0.00	5	\$0.00	\$6,200.80
BCBS UNION HMO Illinois	EMP	10	\$0.00	\$6,242.70	0	\$0.00	\$0.00	10	\$0.00	\$6,242.70
BCBS UNION HMO Illinois	ESP	1	\$0.00	\$1,240.16	0	\$0.00	\$0.00	1	\$0.00	\$1,240.16
BCBS UNION HMO Illinois	FAM	5	\$0.00	\$9,069.45	0	\$0.00	\$0.00	5	\$0.00	\$9,069.45
	<b>Plan Totals</b>	<b>21</b>	<b>\$0.00</b>	<b>\$22,753.11</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>21</b>	<b>\$0.00</b>	<b>\$22,753.11</b>
BCBS Union PPO PLAN	E1D	6	\$0.00	\$5,130.24	0	\$0.00	\$0.00	6	\$0.00	\$5,130.24
BCBS Union PPO PLAN	ECH	9	\$0.00	\$16,475.76	1	\$0.00	\$1,830.64	10	\$0.00	\$18,306.40
BCBS Union PPO PLAN	EMP	87	\$0.00	\$75,423.60	2	\$0.00	\$1,840.00	89	\$0.00	\$77,263.60
BCBS Union PPO PLAN	ESP	24	\$0.00	\$43,935.36	0	\$0.00	\$0.00	24	\$0.00	\$43,935.36
BCBS Union PPO PLAN	FAM	33	\$0.00	\$88,430.76	-1	\$0.00	-\$2,679.72	32	\$0.00	\$85,751.04
	<b>Plan Totals</b>	<b>159</b>	<b>\$0.00</b>	<b>\$229,395.72</b>	<b>2</b>	<b>\$0.00</b>	<b>\$990.92</b>	<b>161</b>	<b>\$0.00</b>	<b>\$230,386.64</b>
BCBS Union PPO PLAN COBRA	EMP	2	\$0.00	\$1,840.00	0	\$0.00	\$0.00	2	\$0.00	\$1,840.00
	<b>Plan Totals</b>	<b>2</b>	<b>\$0.00</b>	<b>\$1,840.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>2</b>	<b>\$0.00</b>	<b>\$1,840.00</b>
	<b>Totals</b>	<b>998</b>	<b>\$0.00</b>	<b>\$1,299,606.30</b>	<b>-1</b>	<b>\$0.00</b>	<b>-\$634.62</b>	<b>997</b>	<b>\$0.00</b>	<b>\$1,298,971.68</b>
	<b>Grand Totals</b>	<b>1467</b>	<b>\$20,111,300.00</b>	<b>\$1,301,858.88</b>	<b>-4</b>	<b>-\$129,500.00</b>	<b>-\$649.13</b>	<b>1463</b>	<b>\$19,981,800.00</b>	<b>\$1,301,209.75</b>

November 2018 Final Invoice

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10/25/2018

**EXECUTIVE SUMMARY**

This short summary provides an overview of the presentations held and upcoming presentations scheduled for Kane County's new health care benefit, Medical Employee Reimbursement Program, as known as MERP.

**ENROLLMENT**

**As of 11/6/2018, 34 employees are on MERP.**

**MERP PRESENTATIONS WILL BE COMPLETED BY DECEMBER 2018**

Sessions will be held on December 6, 2018		Open Session	County Clerk	Jack Cunningham	719 S Batavia Ave Geneva, IL 60134
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**MERP PRESENTATIONS COMPLETED**

<b>DATE</b>	<b>TIME</b>	<b>TYPE</b>	<b>DEPARTMENT</b>	<b>DEPARTMENT HEAD</b>	<b>ADDRESS</b>
5/15/2017	7am -12pm	Open Session	Sheriff's Training Room	Sheriff Kramer	37W755 IL-38 St Charles, IL 60175
5/16/2017	8:30 am – 12:30 pm	Open Session	Government Center Auditorium		719 S Batavia Ave Geneva, IL 60134
5/17/2017	8:30 am – 1:30pm	Open Session	Government Center Fox River Room		719 S Batavia Ave Geneva, IL 60134
5/18/2017	12pm – 4pm	Open Session	Government Center Auditorium		719 S Batavia Ave Geneva, IL 60134
5/19/2017	10:30am – 2:30pm	Open Session	Judicial Center		37W777 IL-38, St Charles, IL 60175
5/30/2017	9am-12pm	Open Session	Judicial Center		37W777 IL-38, St Charles, IL 60175
5/31/2017	9am-12pm	Department	Circuit Clerk	Tom Hartwell	540 Randall Rd St Charles, IL 60174
6/1/2017	9am-12pm	Department	Health	Barb Jeffers	1240 N Highland Ave Aurora, IL 60506
5/30/2017	1pm – 3:30pm	Open Session	Government Center Auditorium		719 S Batavia Ave Geneva, IL 60134
5/31/2017	1pm – 3:30pm	Open Session	Judicial Center		37W777 IL-38, St Charles, IL 60175
6/1/2017	1pm – 3:30pm	Department	Circuit Clerk	Tom Hartwell	540 Randall Rd St Charles, IL 60174
7/6/2017	12pm – 12:30pm	Department	Environmental Management	Ken Anderson	719 S Batavia Ave Geneva, IL 60134
6/22/2017	8:30pm – 12pm	Department	Health & Animal Control	Barb Jeffers	1240 N Highland Ave Aurora, IL 60506

7/5/2017	2:30 – 3:30pm	Department	Transportation	Carl Schoedel	41W011 Burlington Rd, Campton Hills, IL 60175	
7/6/2017	12:30pm – 1pm	Departments	Environmental Workforce Dev.	Ken Anderson Scott Berger	719 S Batavia Ave Geneva, IL 60134	
7/7/2017	10am – 10:30am	Departments	HRM Chairman's Office Finance	Sylvia Wetzel Chris Lauzen Joe Onzick	719 S Batavia Ave Geneva, IL 60134	
7/7/2017	10am – 10:30am	Department	Auditor	Terry Hunt	719 S Batavia Ave Geneva, IL 60134	
7/7/2017	10am – 10:30am	Department	Treasurer	Dave Rickert	719 S Batavia Ave Geneva, IL 60134	Does not have any ee's that are eligible

### MERP PRESENTATIONS COMPLETED

7/11/2017	9:30am – 10am	Department	Court Services	Lisa Aust	1330 N Highland Ave Aurora IL 60506
7/12/2017	11am – 11:30am	Department	Supervisor of Assessment	Mark Armstrong	719 S Batavia Ave Geneva, IL 60134
7/12/2017	2:00pm – 2:30pm	Department	Information Technology	Roger Fahenstock	719 S Batavia Ave Geneva, IL 60134
7/12/2017	2:00pm – 2:30pm	Department	Building Management	Don Biggs	719 S Batavia Ave Geneva, IL 60134
7/17/2017	1pm- - 1:30pm	Department	Court Services- Adult Drug Court	Lisa Aust	37W777 IL-38, St Charles, IL 60175
7/18/2017	10am – 10:30am	Department	Court Services	Lisa Aust	113 S Grove Ave Elgin IL 60123
7/19/2017	11:30am - 12pm	Department	ROE	Pat Dal Santo	28 N 1st St, Geneva, IL 60134
7/19/2017	3pm – 3:30pm	Department	SAO	Joe McMahon	37W777 IL-38, St Charles, IL 60175
7/27/2017	3pm – 3:30pm	Department	Court Services	Lisa Aust	37W777 IL-38, St Charles, IL 60175
9/28/2017	Various	Department	Court Services/JJC	Michael Davis	JJC

April 12, 2018	11:30 a.m.	Open Session	Judiciary & Courts	Doug Naughton	100 S 3rd St, Geneva, IL 60134
April 3, 2018	10:00 a.m.	Open Session	KaneComm	Dave Farris	719 S Batavia Ave Geneva, IL 60134
April 5, 2018	4:00 p.m.	Open Session	Development	Mark Vankerkoff	719 S Batavia Ave Geneva, IL 60134
July 2018	done	Open Session	Public Defender	Kelli Childress	37W777 IL-38, St Charles, IL 60175
HR has emailed all Employees in Coroner's Office	done		Coroner	Rob Russell	719 S Batavia Ave Geneva, IL 60134

	A	B	C	D	E	F	G
1	<u>Type of Training Delivered</u>	<u>Training Title</u>	<u>Source of Webinar</u>	<u>Date of Training</u>	<u>INVITED</u>	<u># ATTENDED</u>	<u>DEPARTMENTS ATTENDED</u>
2	Webinar	FMLA: Qualifying Reasons	JJ Keller	9/6/2018	Directors, Elected Officials, Payroll Coordinators	24	Circuit Clerk, Court Services, Development, Finance, Human Resources, Juvenile Justice Center, Kane County Department Corrections, Kane Department Of Training, Office of Community Reinvestment, Recorder, Sheriff, Treasurer
3	Webinar	I-9 Form: Best Practices	BLR	9/26/2018	Directors, Elected Officials, Payroll Coordinators	7	Human Resources
4	Webinar	Don't Get Bitten by COBRA	SHRM	10/4/2018	Directors, Elected Officials, Payroll Coordinators	8	Human Resources, Kane Department Of Transportation, Kane County Health Department, Office of Community Reinvestment
5	Webinar	FMLA: You Ask/We Answer	JJ Keller	10/9/2018	Human Resource ONLY	2	Human Resources
6	Webinar	Preventing and Addressing Sexual Harassment: Understanding Liability	JJ Keller	10/17/2018	Directors, Elected Officials	6	County Clerk, Court Services, Human Resources, Juvenile Justice Center
7	Webinar	Terminations and Post-Employment Issues	Masuda Fanai	10/18/2018	Directors, Elected Officials, Payroll Coordinators	2	Court Services, Human Resources
8	Webinar	Developing the Coaching Skills of Your Managers and Leaders	Training Magazine Network	10/23/2018	Directors, Elected Officials	4	Human Resources
9	Webinar	FMLA: What the Courts Tell Us	JJ Keller	11/7/2018	Directors, Elected Officials, Payroll Coordinators	1	Human Resources

2018

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT	
28	29	30	31	1	2	3	
4	5	6	7 <b>10 - 11 a.m. ITD Training Room: FMLA What the Courts Tell Us (JJ Keller)</b>	8 <b>1 - 2 p.m. ITD Training Room HRM Only: Don't get caught in the labor law compliance gap - posters are not the only employee notifications</b>	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22  THANKSGIVING	23	24	
25	26	27 <b>1 - 2 p.m. Auditorium: Independent Contractor or Employee? Understanding the Risk of Misclassification and How to Avoid It (HR Direct)</b>	28	29 <b>Orientation 9-12 Noon - 1 p.m. Auditorium: Sexual Harassment &amp; the Weinstein Effect: An Employer's Survival Guide (NOVATime)</b>	30	1	
2	3	NOTES:					

2018

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
25	26	27	28	29	30	1
2	3	4	5	6 <b>10 - 11 a.m. ITD Training Room: TOP FMLA MISTAKES...and how to avoid them</b>	7	8
9	10	11	12 <b>2 - 3 p.m. Auditorium HOW TO AVOID "Regarded As" DISCRIMINATION UNDER THE ADA (HR Hotspot)</b>	13	14	15
16	17 <b>2 - 3 P.M. Auditorium CAN MY EMPLOYEE DO THAT/SAY THAT? Tips for preventing harassment claims in the workplace (HR Hotspot)</b>	18	19	20	21	22
23	24	25	26	27	28	29
30	31	NOTES:				





## RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

### Resolution No.

Authorizing Insurance Broker Service Fee Agreement and Privacy Practices Disclosure Notice

**Committee Flow:** Finance and Budget Committee, Executive Committee,  
**Contact:** Sylvia Wetzel, 630.232.5932

### Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$36,000
If not budgeted, explain funding source:	

### Summary:

Annual insurance broker service fee agreement for Acrisure LLC, dba: Wine Sergi Insurance for Fiscal year, December 1, 2018 to December 1, 2019.

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO.

**AUTHORIZING INSURANCE BROKER SERVICE FEE AGREEMENT AND PRIVACY PRACTICES DISCLOSURE NOTICE**

WHEREAS, it is necessary for Kane County to keep with the insurance laws of the State of Illinois; and

WHEREAS, in accordance with approving payment of all lines of commercial insurance for FY2019.

NOW, THEREFORE, BE IT RESOLVED in accordance with insurance broker service fee agreement with Acisure LLC, dba: Wine Sergi Insurance Kane County Board authorizes the Chairman to sign this agreement.

Line Item	Line Item Description	Was Personnel/Item/Service approved in original budget or a subsequent budget revision?	Are funds currently available for this Personnel/Item/Service in the specific line item?	If funds are not currently available in the specified line item, where are the funds available?
010.120.130.50000	Project Administration	Yes	Yes	N/A

Passed by the Kane County Board on December 11, 2018.

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John A. Cunningham  
 Clerk, County Board  
 Kane County, Illinois

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Christopher J. Lauzen  
 Chairman, County Board  
 Kane County, Illinois

Vote:

18-12 Wine Sergi

**Kane County, Illinois**  
**Insurance Broker Service Fee Agreement**  
**&**  
**Privacy Practices Disclosure Notice**

December 1, 2018 to December 1, 2019

In accordance with the resolution for Property, Boiler & Machinery, Inland Marine Equipment, General Liability, Law Enforcement Liability, Public Officials Liability, Auto Liability and Excess Liability, Auto Liability and Physical Damage, Excess Workers Compensation, Cyber Liability and Crime coverages placed on behalf of the County of Kane by Acrisure LLC dba: Wine Sergi Insurance. All policies are net of commissions. Therefore a service fee has been charged.

In keeping with the insurance laws of the State of Illinois, it is necessary that we advise you of this fee and that you, by signing this form, agree to this charge.

Amount of Fee:                   \$ 36,000 annual fee

Agency:                           Acrisure LLC, dba: Wine Sergi Insurance  
  1000 E. Warrenville Rd. Suite 101  
  Naperville, IL 60563

Name of Insured:               Kane County, Illinois

Signed By:                       \_\_\_\_\_

Title:                              \_\_\_\_\_

Date Signed:                    \_\_\_\_\_

## PRIVACY PRACTICES DISCLOSURE NOTICE

Some states regulate the use of non-public information by financial services institutions. In the interest of complying with existing state law and in providing you with an affirmation of our commitment to maintaining the privacy of customer and claimant information, we have prepared the Privacy Practices Disclosure Notice to explain the privacy practices of Wine Sergi & Co, LLC.

### This Privacy Practices Disclosure Notice notifies you of:

- ❖ The categories of nonpublic personally identifiable information, not corporate information, we collect from you or from a third party about you or beneficiaries or claimants under your insurance coverage;
- ❖ How we use the information;
- ❖ The categories of affiliates and non-affiliate third parties with whom we share the information;
- ❖ The kind of security policies and procedures that are in place to protect the confidentiality and security of nonpublic personal information provided to Wine Sergi.

If you have questions or concerns regarding this Privacy Practices Disclosure Notice, please contact Wine Sergi.

### **1. PERSONALLY IDENTIFIABLE INFORMATION COLLECTED**

We want you to conduct business with us knowing that we protect personal information. Wine Sergi collects personally identifiable information from you or from third parties about you or beneficiaries or claimants under your insurance coverage as part of the insurance application, underwriting claim, administration and servicing process. We collect nonpublic personal information from the following sources:

- ❖ Information we receive on applications or other forms and which may include policyholder, beneficiary or claimant name, address, phone number, vehicle and driver information, date of birth, medical information related to underwriting claims, and insurance coverage information;
- ❖ Information about transactions with us, our affiliates, or others (including information about previous claims or accidents, medical information related to claims, information about the circumstances of your accident or injury (if applicable), and the names of witnesses and other contact information); and
- ❖ Information we receive from consumer reporting agencies, state motor vehicle departments, and inspection services.

### **2. HOW THE INFORMATION IS USED**

The information Wine Sergi collects is used to provide policy and premium quotes, underwrite applications, administer claims, and to answer questions or concerns about our insurance products and services. We also use the information for account administration, reporting, investigating, or preventing fraud or material misrepresentation, processing premium billing payments, processing and defending insurance claims, administering insurance benefits (including utilization review activities), or as otherwise required or permitted by law.

Wine Sergi maintains paper copies or electronic archives of the information provided by you or by a third party for policy quoting and for processing and administering your application or claims made under your policy and for improving our products and services. This information is kept internal to Wine Sergi except when needed to verify the information provided, to service your policy or claim as required or permitted by law. The information is not available to the general public. We retain the information collected when a claim is filed under your policy for as long as required by law, or as long as the claim is open and thereafter for a period set by our record retention policies.

## PRIVACY PRACTICES DISCLOSURE NOTICE

### 3. SHARING INFORMATION GATHERED

We do not disclose nonpublic personal information about you or beneficiaries or claimants under your insurance policy to anyone, except as permitted by law. We may share information about you or beneficiaries or claimants under your insurance policy in the normal business of conducting insurance operations, such as providing you with an insurance quote, processing, servicing, administering and enforcing your insurance policy and your claims.

We are permitted by law to share information about you when and if you become a customer or claimant, even without your authorization, with, for example:

- ❖ A third party, if it is reasonably necessary to enable the party to perform services for us, such as claims investigations, appraisals, or the detection of fraud or material misrepresentations;
- ❖ Any of our affiliated companies who provide services to you;
- ❖ Insurance regulatory authorities, reporting agencies, or if applicable involuntary market administrators; State Motor Vehicle Department to obtain a report of any accidents or convictions;
- ❖ Law enforcement agencies or other governmental authorities to protect our interest or to report illegal activities;
- ❖ Persons or organizations conducting insurance actuarial or research studies, subject to appropriate confidentiality agreements; and,
- ❖ As otherwise permitted or required by law.

We are also permitted by law to disclose the following information to companies that perform marketing services on our behalf or with whom we have joint marketing agreements, including;

- ❖ Information we receive on applications or other forms, such as policyholder or claimant name, address, social security number, insurance coverages, vehicle and driver information, and certain claims information;
- ❖ Information about transactions with us, our affiliates, or others, such as insurance coverages, vehicle and driver information; and claims information; and
- ❖ Information we receive from third parties, such as a consumer reporting agency, or state motor vehicle records and claim history.
- ❖ We do not sell any customer or policyholder information to mailing list companies or mass marketing companies. We treat policyholder information as confidential.

### 4. SECURITY POLICIES AND PROCEDURES

We restrict access to nonpublic personal information about you or beneficiaries and claimants under your insurance policy to those employees who need to know that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with state and federal regulations to guard your nonpublic personal information. Wine Sergi also uses a wide variety of data protection procedures, computer hardware and software tools to guard system and data privacy and integrity. Wine Sergi's computer systems are also protected by additional measures such as encrypted data transmissions, network routers and firewalls intended to prevent unauthorized access.

**PRIVACY PRACTICES DISCLOSURE NOTICE**

**Authorization to Share Information**

To: Acisure LLC, dba:Wine Sergi Insurance  
1000 E. Warrenville Rd. Suite 101  
Naperville, IL 60563

I hereby authorize you, and any insurance carrier with which you are licensed, to share the following information with any other insurance carrier(s) with which you are licensed:

1. Any information which you obtained directly from me or my application. This would include a variety of information, such as my date of birth, the motor vehicles which I own or the value of my home;
2. Information which you or an insurance carrier obtain from a consumer report, such as a credit report or a credit score;
3. Information which you or an insurance carrier obtain to verify information which I have provided. This might include such items as a motor vehicle report, or my prior loss history with other insurance carriers'
4. Information which you or an insurance carrier obtain from a third party regarding my employment, credit or other relationship with that third party.

**Kane County, Illinois**

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Named Insured

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Signature / Title

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Dated



## RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

### Resolution No.

Approving the Kane County Per Diem Rates Effective January 1, 2019

**Committee Flow:** Human Services Committee, Finance and Budget Committee, Executive Committee, County Board

**Contact:** Sylvia Wetzel, 630.232.5932

### Budget Information:

Was this item budgeted? NA	Appropriation Amount: NA
If not budgeted, explain funding source:	

### Summary:

Kane County Financial Policies state that "The amount per day for breakfast, lunch, and dinner is established by the Human Services Committee and approved by the County Board. Communication to employees is by the County Auditor after County Board approval.

The daily meal per diem rate will be \$61 per day, allocated to breakfast at \$14, lunch at \$16 and dinner at the rate of \$31 for 2019.

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO.

**APPROVING THE KANE COUNTY PER DIEM RATES EFFECTIVE JANUARY 1, 2019**

WHEREAS, Kane County Financial Policies state that “The amount per day for breakfast, lunch and dinner is established by the Human Services Committee and approved by the County Board. Communication to employees is by the County Auditor after County Board approval; and

WHEREAS, the daily meal per diem allocated for 2018 is Fifty-Nine Dollars (\$59). Breakfast is Thirteen Dollars (\$13), lunch is Fifteen Dollars (\$15), and dinner is Thirty-One Dollars (\$31).

WHEREAS, the per diem rate has increased by Two Dollars (\$2.00) per day for 2019.

NOW, THEREFORE, BE IT RESOLVED effective January 1, 2019 the daily meal per diem rate will be Sixty-One Dollars (\$61) per day, allocated to breakfast at Fourteen Dollars (\$14), lunch at Sixteen Dollars (\$16) and dinner at the rate of Thirty-One Dollars (\$31).

Passed by the Kane County Board on December 11, 2018.

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John A. Cunningham  
Clerk, County Board  
Kane County, Illinois

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Christopher J. Lauzen  
Chairman, County Board  
Kane County, Illinois

Vote:

18-12 Per Diem Rates



**OFFICE OF THE KANE COUNTY AUDITOR**  
**TERRY HUNT, KANE COUNTY AUDITOR**

**MARIOLA OSCARSON**  
**DEPUTY AUDITOR**

**KRISTIN JENKINS**  
**STAFF AUDITOR**



**719 S.BATAVIA AVENUE**  
**GENEVA, ILLINOIS 60134**

**630-232-5915**  
**630-208-3838 (FAX)**

**TO:** Sylvia Wetzel, HRM Director  
**FROM:** Terry Hunt, Auditor  
**SUBJECT:** 2019 Meal per diems  
**DATE:** November 2, 2018

**APPROVED**  
*[Handwritten signature]*

Kane County Financial Policy states “The amounts per day for breakfast, lunch, and dinner is established by the Human Service Committee and approved by the County Board. Communication to employees is by the County Auditor after County Board approval.”

2018 meal per diems were as follows:

Total Per Diem	Breakfast	Lunch	Dinner (includes incidental expenses)
\$59	\$13	\$15	\$31

The rates for 2019, as published by GSA, are as follows:

Total Per Diem	Breakfast	Lunch	Dinner (includes incidental expenses)
\$61	\$14	\$16	\$31

In summary, the daily rate for per diems has increased \$2.00 from 2018. The meals impacted are breakfast and lunch by an increase of \$1.00 each.

It is recommended that Kane County meal per diems increase to \$61/per day. If this increase is approved, a new resolution will be needed.

Please advise of the committee’s decision in regard to the per diem increase for 2019.



## RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

### Resolution No.

Restating Activities Related to Employee Wellness Program

**Committee Flow:** Human Services Committee, Executive Committee, County Board

**Contact:** Sylvia Wetzel, 630.232.5932

### Budget Information:

Was this item budgeted? NA	Appropriation Amount: NA
If not budgeted, explain funding source:	

### Summary:

Restatement of Resolution 16 - 140 authorizing activities related to Employee Wellness Program for wellness reward(s) for employee and employees spouse.

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO.

**RESTATING ACTIVITIES RELATED TO EMPLOYEE WELLNESS PROGRAM**

WHEREAS, since 2008 Kane County has engaged in multiple measures to control the costs of providing healthcare to employees and their spouses who are enrolled in Kane County-sponsored health plans; and

WHEREAS, one of those measures resulted in the establishment of the Employee Wellness Program; and

WHEREAS, the Employee Wellness Program is voluntary and consists of a health risk assessment and finger stick blood draw for biometric screening. If an enrolled employee participates in the program, the employee's healthcare contribution rate will be reduced by \$50 per month. If an enrolled spouse participates in the program, the employee's healthcare contribution rate shall not exceed \$100 per month based upon both the participation of the employee and the employee's spouse; and

WHEREAS, if an enrolled employee and the employee's spouse decline to participate in the program, the employee will pay a healthcare contribution rate based upon the lack of participation; and

WHEREAS, the Human Resources Department with oversight from the Human Services Committee is authorized to create procedures to implement the wellness program and to conduct activities in furtherance of the wellness program, including procedures for adjusting the employee contribution deduction.

NOW, THEREFORE, BE IT RESOLVED this authorizes the restatement of Resolution 16 - 140. Human Resources Department is authorized to work with the consultants of Gallagher Benefit Services to plan and conduct the Introductory Wellness Package so that Kane County can qualify for rebates available through the Intergovernmental Personnel Benefit Cooperative's Wellness Program.

Passed by the Kane County Board on December 11, 2018.

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John A. Cunningham  
Clerk, County Board  
Kane County, Illinois

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Christopher J. Lauzen  
Chairman, County Board  
Kane County, Illinois

Vote:

18-12 Wellness Program

**2019 MONTHLY HEALTH AND DENTAL CONTRIBUTIONS**

<b>Kane County Health Plans and Cost Sheet</b>	Employee contribution rates reflect full costs. An employee healthcare rate is reduced per month by \$50 for participation in the Annual Wellness/Biometric Screening. \$100 based upon both the participation of the employee and the employee's eligible spouse in the Annual Wellness/Biometric Screening.	Employer rates do not reflect the monthly reward for an employee of \$50 for participation in the Annual Wellness/Biometric Screening. \$100 based upon both the participation of the employee and the employee's eligible spouse in the Annual Wellness/Biometric Screening.	Full Premium Contributions Employee+Employer = cost.
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	Employee Contribution	Employer Contribution w/ Vision	Full Premium Contribution
<b>BCBSIL PPO Non-Union</b>	<b>Employee</b>	<b>Employer</b>	<b>PPO-NU</b>
EE	\$271.09	\$693.67	\$964.76
EE+ 1 Dependent (child or spouse)	\$539.93	\$1,382.54	\$1,922.47
Family [EE+ 2 or more Dependents spouse and/or child(ren)]	\$743.97	\$2,065.65	\$2,809.62
<b>BCBSIL PPO Union</b>			<b>PPO-U</b>
EE	\$275.60	\$708.78	\$984.38
EE+ 1 Dependent (child or spouse)	\$548.90	\$1,412.60	\$1,961.50
Family [EE+ 2 or more Dependents spouse and/or child(ren)]	\$757.11	\$2,109.63	\$2,866.74
Medicare Single	\$488.69	\$0.00	NA
Medicare +1 Medicare	\$911.61	\$0.00	NA
<b>BCBSIL HMO Illinois Non-Union</b>			<b>HMO-IL/NU</b>
EE	\$139.64	\$490.73	\$630.37
EE+ 1 Dependent (child or spouse)	\$323.84	\$931.18	\$1,255.02
Family [EE+ 2 or more Dependents spouse and/or child(ren)]	\$441.06	\$1,390.07	\$1,831.13
<b>BCBSIL HMO Illinois Union</b>			<b>HMO-IL /U</b>
EE	\$141.47	\$501.69	\$643.16
EE+ 1 Dependent (child or spouse)	\$328.41	\$952.02	\$1,280.43
Family [EE+ 2 or more Dependents spouse and/or child(ren)]	\$448.01	\$1,420.29	\$1,868.30
<b>BCBSIL HMO Blue Advantage Non-Union</b>			<b>HMO-BA/NU</b>
EE	\$109.83	\$477.43	\$587.26
EE+ 1 Dependent (child or spouse)	\$242.25	\$926.36	\$1,168.61
Family [EE+ 2 or more Dependents spouse and/or child(ren)]	\$313.10	\$1,391.28	\$1,704.38
<b>BCBSIL HMO Blue Advantage Union</b>			<b>HMO-BA/U</b>
EE	\$111.05	\$488.12	\$599.17
EE+ 1 Dependent (child or spouse)	\$245.15	\$947.10	\$1,192.25
Family [EE+ 2 or more Dependents spouse and/or child(ren)]	\$317.45	\$1,421.50	\$1,738.95
<b>CIGNA Dental PPO Non-Union</b>			<b>Dental PPO-N-U</b>
Single	\$12.47	\$20.36	\$32.83
EE+ 2 or more Dependents	\$33.89	\$53.00	\$86.89
<b>CIGNA Dental PPO Union</b>			<b>Dental PPO-U</b>
Single	\$12.47	\$20.36	\$32.83
EE+ 2 or more Dependents	\$33.89	\$53.00	\$86.89
<b>CIGNA Dental HMO</b>			<b>Dental HMO</b>
Single	\$5.36	\$8.76	\$14.12
EE+ 2 or more Dependents	\$14.58	\$22.80	\$37.38

Prescription Coverage included with Health Plan. EyeMed Vision Coverage provided to employees and covered within the employer contribution for medical premiums: Vision costs covered by employer are: Single \$3.52 per month, Family: \$9.74 per month\*